



DECLARATION OF COMPLIANCE WITH VENDOR DIVERSITY OUTREACH REQUIREMENTS

The Authority requires vendors/contractors/proposers undertake good faith efforts to ensure that Minority Business Enterprises, Woman Business Enterprises, Small Business Enterprises and Labor Surplus Area Businesses (collectively referred as Priority Businesses) are provided opportunities to contract with the Authority for the delivery of goods and services.

“Minority Business Enterprise” (MBE) means a certified business of which is at least 51% of which is owned and controlled by one or more minority group members, or, in the case of a publicly-owned business, one in which at least 51% of its voting stock is owned by one or more minority group members, and whose management and daily business operations are controlled by one or more such individuals. Minority group members include, but are not limited to, African/Black Americans, Hispanic/Latino Americans, Native Americans, Asian Pacific Americans, Asian Indian Americans and Hasidic Jewish Americans.

“Women Business Enterprise” (WBE) means a certified business of which at least 51% of which is owned and controlled by one or more women, or, in the case of publicly held corporation, 51% of the stock is owned by one or more women and whose management and daily business operations are controlled by one or more such individuals.

“Small Business Enterprise” (SBE) means a business that is: independently owned; not dominant in its field of operations; and not an affiliate or subsidiary of a business dominant in its field of operation. The size standards is 13 CFR Part 121 should be used to determine business size.

“Labor Surplus Area Business” (LSA) means a business which, together with its immediate subcontractors, will incur more than 50% of the cost of performing the contract in an area of concentrated unemployment or underemployment. For more information on labor surplus areas, including a listing of local labor surplus areas, please see the Authority’s page at <http://www.hacla.org/mbewbe>.

The undersigned, as an authorized representative of the business identified herein, hereby declares that the following statements are, to the best of his/her/its knowledge, true and correct with respect to the efforts made in a "good-faith" attempt to comply with the Authority’s outreach requirements and that said business will provide to the Authority evidence of the efforts described herein within three working days of such request.

1. Identified Bid/Proposal Items

- We identified specific items in the bid/proposal to be performed or procured from Priority Businesses.
- We **did not** identify such items.

Initial _____

2. Advertisement

Not less than _____ days prior to the submission of the bids/proposals, we advertised for bids/proposals from interested Priority Businesses in more than one daily or weekly newspaper, trade association publications, minority or trade oriented publications, trade journals, internet, social media and/or other media. **[Proof of advertisement must be attached.]**

We **did not** advertise for bids from Priority Businesses. Initial _____

3. Written Notice

Not less than _____ days prior to the submission of the bids/proposals, we provided written notice of our interest in bidding and requested assistance from organizations that provide assistance in the recruitment and placement of Priority Businesses. [NOTE: You may be requested to submit a list of organizations that provided such assistance.]

We **did not** provide such written notice. Initial _____

4. Participation

We directly solicited Priority Businesses that have agreed to participate in this contract if awarded.

We **did not** obtain participation of Priority Businesses. Initial _____

5. Negotiations

We negotiated in good-faith with interested Priority Businesses and did not unjustifiably reject bids prepared by any such business. [NOTE: You may be requested to submit a list of the negotiating businesses that includes the item of work solicited.]

We **did not** engage in such negotiations. Initial _____

Company Name

Signature

Title